

# Agenda

# Jamaican Copyright Licensing Agency Annual General Meeting

Thursday October 10, 2019

10:00 AM – 12:00 PM

Blue Mountain Suite, Knutsford Court Hotel, Chelsea Ave, Kingston 10

## 15<sup>th</sup> Annual General Meeting

1. Registration
2. Call to Order and Notice Convening Meeting Patricia Reid-Waugh, Honorary Secretary
3. Prayer Philippa Davies, Assistant General Manager
4. Apologies & Adoption of Agenda Carol Newman, General Manager
5. Welcome & Opening Remarks Shirley Carby, Vice Chairman
6. Notes of Fourteenth Annual General Meeting Patricia Reid-Waugh, Honorary Secretary
7. Presentation & Adoption of Directors' Report Dianne Daley McClure, Chairman
8. Presentation & Adoption of Audited Financial Statements Capleton Jones & Company
9. Appointment of Auditors & Fixing of Remuneration Noel Francis, Treasurer
10. Election of Directors Patricia Reid-Waugh, Honorary Secretary
11. Any Other Business Shirley Carby, Vice Chairman
12. Closing Remarks & Termination of Meeting Dianne Daley McClure, Chairman

## REFRESHMENTS